

OBBARD

KEY CHARGES		Mar-21
LETTING AND PROPERTY MANAGEMENT	15%	of gross rent
LETTING, RENT DEMAND & RENEWALS ONLY	10%	of gross rent
PROPERTY MANAGEMENT ALONE	8%	of gross rent
EMPTY PROPERTY MANAGEMENT	£50.00 per week (first 8 weeks not chargeable)	
	LETTINGS & RENEWALS	LETTINGS & MANAGEMENT
Preparation of Tenancy Agreement	£300.00	£300.00
Review of third party agreement	£150.00	£150.00
Renewal memorandum	£150.00	£150.00
ADDITIONAL SERVICES		
Deed of surrender at landlord's request	£200.00	£200.00
Arrange Gas safety	£50.00	included
Arrange PAT test	£50.00	included
Arrange Electrical Check	£50.00	included
Arrange EPC	£50.00	included
Arrange inventory make & check in	n/a	included
Arrange check out	£50.00	included
Arrange pre tenancy clean	£50.00	included
Arrange post tenancy clean	£50.00	included
Tenancy Deposit scheme	£50.00	included
Maintenance works below £750	n/a	included
Maintenance works over £750	15.00%	12.50%
Management of insurance claims as % of claim	10.00%	10.00%
Property inspections (as requested by client)	£125.00	included
Section 21/Form 6a Notices	£75.00	included
Referencing and right to rent checks (per tenant)	£55.00	£55.00
Key cutting (exc cost of keys)	£125.00	£125.00
Annual income & expenditure reports	£100.00	included
Payments abroad (per transaction)	£30.00	included
ALL PRICES ARE SUBJECT TO VAT		



Additional notes

Fees on rent are charged on the agreed weekly rent multiplied by 52.

Fees are collected as rent is received

Sub agents, where applicable, are covered within the fees

VAT is charged at the prevailing rate

Client protection

Member of PropertyMark Client Money protection Ref C0004021

Member of TDS tenants deposit scheme Member No GO8623

Member of The Property Ombudsman Member No D03735